

MAHARASHTRA STATE COUNCIL OF EXAMINATION, PUNE
OBJECTIVE QUESTION
PROVISIONAL ANSWER KEY GCC - TBC OCTOBER 2025 EXAM BATCH - 102

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
1	_____ device is used to feed data and instructions to the computer	Control	Input	Output	Arithmetical & Logical	B
2	Control unit controls _____	Input	Output	Processing	All of these	D
3	One Tweet can be _____ characters long.	50	140	500	1000	B
4	In windows 7, _____ icon on Desktop is used to access all the folders.	Computer	Recycle Bin	Help	Clock	A
5	Input device is used to feed data in Computer.	TRUE	FALSE			A
6	_____ option is used to replace the text in document	Change	Replace	Edit	Find	B
7	With the help of option we get the Printouts.	Print	Preview	Page Layout	None of these	A
8	_____ is used to remove one letter immediately at the back cursor	Delete	Backspace	Back	Enter	B
9	In MS WORD, Italic character are slanted than regular Characters.	TRUE	FALSE			A
10	To insert Hyperlink _____ shortcut key is used	Ctrl+H	Ctrl+K	Ctrl+I	Ctrl+L	B
11	In MS-Excel page breaks can be viewed in _____ view.	Normal	Page Break Preview	Print Break Preview	Form	B
12	In a spreadsheet, what will be name of the 5th row and 5th column cell ?	E5	5E	E6	D5	A
13	For example using = Min (B4:B10) formula, we get the smallest number in cell B4 to B 10,	TRUE	FALSE			A
14	In MS Excel 2010 what is keyboard shortcut to print a worksheet?	Ctrl+shift+p	alt+p	shift+p	Ctrl+p	D

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15	AND function returns the error as _____	Wrong!!	Error!!	Mistake!!	#VALUE!	D
16	Which option is used in PowerPoint to insert audio and video ?	Home tab-link group	Insert tab-picture Group	Insert tab-Media group	Insert tab-Image group	C
17	In PageMaker, open command is in _____ menu.	view	window	file	edit	C
18	Special effects used to introduce slides in a presentation are called	effects	custom animations	transitions	present animations	C
19	Which bar is at the top of the tool bar?	Menu	status	edit	None of these	A
20	If we make the zoom of the document larger or smaller it affects the printing size of the slide.	TRUE	FALSE			B
21	In Windows 7, generally _____ is placed at the bottom of screen.	Recycle Bin	Task Bar	My Computer	My Documents	B
22	The sending of letters over the internet is called _____	Drafting	Email	Voice Mail	Video Conferencing System	B
23	The capacity of CD ROM is _____	1 MB to 100MB	650 MB to 1 GB	5 GB to 1 TB	1 TB to 100 TB	B
24	Stored _____ can be recalled or retrieved as and when required.	Data	Paper	Material	Page	A
25	Internet is used for _____	Online Admission	Online Shopping	Communication	All of these	D